

# The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan for 18<sup>th</sup> July 2017

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Letts
- Cabinet Member for Children's Social Care – Councillor Lewzey
- Cabinet Member for Communities, Culture and Leisure – Councillor Kaur
- Cabinet Member for Education and Skills – Councillor Paffey
- Cabinet Member for Environment and Transport - Councillor Rayment
- Cabinet Member for Finance – Councillor Chaloner
- Cabinet Member for Health and Sustainable Living – Councillor Shields
- Cabinet Member for Housing and Adult Care – Councillor Payne
- Cabinet Member for Transformation Projects – Councillor Hammond
- **Officer Key Decisions**



This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked \* on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

<b>Report</b>	<b>Decision Expected</b>	<b>Portfolio</b>
Decommissioning and Acquisition Policies and the Regeneration of Townhill Park	20 June 2017	Leader's Portfolio
*Woodside / Wimpson Lane Development Budget and Construction Contract Commitment	18 July 2017 19 July 2017	Leader's Portfolio
Local Authority Trading Company for Some Council Services	15 August 2017	Leader's Portfolio
Community Chest grants 2017/18	18 July 2017	Communities, Culture and Leisure Portfolio
Home to School Transport Policy Consultation	18 July 2017	Education and Skills Portfolio
DfT Access Fund	20 June 2017 Cabinet 19 July 2017	Environment and Transport Portfolio
British Cycling Partnership Agreement 2017-2025	20 June 2017	Environment and Transport Portfolio
Adoption of SCC Transport Asset Management Plan (TAMP)	18 July 2017	Environment and Transport Portfolio
*Highways Contract	18 July 2017	Environment and Transport Portfolio
Transport for the South East	18 July 2017	Environment and Transport Portfolio
Combating Loneliness in Southampton – Executive Response	20 June 2017	Health and Sustainable Living Portfolio
*ESTABLISHMENT OF A SOUTHAMPTON ENERGY SERVICES COMPANY	20 June 2017	Health and Sustainable Living Portfolio
Procurement of Carers Support Services	18 July 2017 19 July 2017	Housing and Adult Care Portfolio
Acceptance of Adult Social Care Grant	18 July 2017 19 July 2017	Housing and Adult Care Portfolio
Changes to Existing Revenue and Capital Budgets	18 July 2017	Finance Portfolio



**LEADER OF THE COUNCIL**





Title	Decommissioning and Acquisition Policies and the Regeneration of Townhill Park
Details	To consider the report of the Leader of the Council seeking approval to consult on the draft Decommissioning of Housing Stock Policy and the draft Acquisition and Compulsory Purchase Order Policy and the commencement of the decommissioning process for the remainder of Townhill Park.
Decision Maker	Cabinet
Decision Expected	20 June 2017
Date Added to the Plan	9 May 2017
Main Consultees	Consultation with internal Southampton City Council colleagues including Capital Assets, Intelligence Insight and Communications, Housing and Adult Social Care and Legal Services. Consultation with residents and stakeholder on a) the proposed policy changes and b) the decommissioning of Townhill Park will be undertaken from June 2017 subject to the outcome of this report.
Consultation Method	Consultation to date via correspondence and meetings. Future consultation with residents will be undertaken in line with legislation and local arrangements.
Head of Service	Head of Capital Assets
Author	Fiona Astin fiona.astin@southampton.gov.uk Tel: 023 8091 7646
Background Material Available	Launch of Decanting Consultation at Townhill Park
Public Comments may be sent to	Sue Jones, Sue Jones, Estate Regeneration Project Manager, 023 8083 3929, sue.jones@southampton.gov.uk

Title	*Woodside / Wimpson Lane Development Budget and Construction Contract Commitment
Details	To consider the report of The Leader of the Council seeking approval of a budget to develop an 84 unit Extra Care building and 15 unit General Needs block with planning consent on the site of the former Woodside Lodge and 536-550 Wimpson Lane.
Decision Maker	Cabinet Council
Decision Expected	18 July 2017 19 July 2017
Date Added to the Plan	9 May 2017
Main Consultees	Key Cabinet members and officers in relevant Council departments
Consultation Method	Internal circulation of draft obligations
Head of Service	Service Director, Growth
Author	Fiona Astin fiona.astin@southampton.gov.uk Tel: 023 8091 7646
Background Material Available	Woodside / Wimpson Lane Development Budget and Construction Contract Commitment
Public Comments may be sent to	Fiona Astin, Interim Regeneration Manager, 02380 917646, fiona.astin@southampton.gov.uk

Title	Local Authority Trading Company for Some Council Services
Details	Report of the Leader of the Council updating on the procurement process to support the establishment of a Local Authority Trading Company for the provision of some Council services.
Decision Maker	Cabinet
Decision Expected	15 August 2017
Date Added to the Plan	<b>7<sup>th</sup> June 2017</b>
Main Consultees	250,000 residents; Community groups; • Strategic partners – police, health, fire, SVS, universities, Business South, Chamber of Commerce; • Commercial Partners; Tenants and Leaseholders; • Tenants Participation Unit; Tenant Resource Panel; Relevant Tenants & Leaseholder Groups; Prospective business partners; Staff directly affected; All other staff; Members; Ward councillors; Unions - Unite and Unison; Council Management Team; Leadership Group; Capita Southampton Limited; Local & national mass media
Consultation Method	Online questionnaire, meetings, e-mails, open days, social media (facebook & twitter) and drop in events throughout the city.
Head of Service	Chief Operations Officer (Customer Experience)
Author	Richard Crouch Chief Operating Officer (Customer Experience) Richard.Crouch@southampton.gov.uk Tel: 023 8083 3360
Background Material Available	Local Authority Trading Company for Some Council Services
Public Comments may be sent to	james.marshall@southampton.gov.uk
Updates	



# **CHILDREN'S SOCIAL CARE PORTFOLIO**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

# **COMMUNITIES, CULTURE AND LEISURE PORTFOLIO**





Title	Community Chest grants 2017/18
Details	Decision on round 1 awards for the Community Chest grants 2017/18, following recommendations from the cross-party Community Chest Grant Advisory Panel.
Decision Maker	Cabinet Member for Communities
Decision Expected	18 July 2017
Date Added to the Plan	<b>7<sup>th</sup> June 2017</b>
Main Consultees	Community Chest Grant Advisory Panel, Legal, Finance, Democratic Services
Consultation Method	Grant Advisory Panel meeting Circulation of draft report
Head of Service	Director Quality & Integration
Author	Joanne Hughes  joanne.hughes@southampton.gov.uk Tel: 023 8083 4067
Background Material Available	Community Chest grants 2017/18
Public Comments may be sent to	grants@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	



# **EDUCATION AND SKILLS PORTFOLIO**



Title	Home to School Transport Policy Consultation
Details	To consider the report of the Cabinet Member for Education and Skills seeking approval to commence Consultation on the Home to School Transport Policy.
Decision Maker	Cabinet
Decision Expected	18 July 2017
Date Added to the Plan	<b>7<sup>th</sup> June 2017</b>
Main Consultees	Service users.
Consultation Method	Questionnaires to service users.
Head of Service	Service Director, Children & Families
Author	Rob Winfield, Hannah Noke Service Manager - SEND, rob.winfield@southampton.gov.uk, hannah.noke@southampton.gov.uk
Background Material Available	Home to School Transport Consultation
Public Comments may be sent to	Hannah.Noke@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	



# **ENVIRONMENT AND TRANSPORT PORTFOLIO**





Title	DfT Access Fund
Details	<p>To consider the report of the Cabinet Member for Environment and Transport seeking approval of the receipt of funding from the Department for Transport's Access Fund in order to deliver the 'Southampton: Driving our cycling ambition into local towns, schools, colleges and workplaces' programme for three years up until 31st March 2020.</p> <p>Key strategic partners including Hampshire County Council, Eastleigh Borough Council, HCC Public Health, British Cycling, Cycling UK and the University of Southampton have committed to match fund the project.</p>
Decision Maker	Cabinet Council
Decision Expected	20 June 2017 19 July 2017
Date Added to the Plan	9 May 2017
Main Consultees	Relevant Cabinet Members and officers.
Consultation Method	E-mail
Head of Service	Service Director, Growth Chief Operations Officer (Customer Experience)
Author	Neil Tuck <a href="mailto:neil.tuck@southampton.gov.uk">neil.tuck@southampton.gov.uk</a> Jason Taylor <a href="mailto:ason.taylor@southampton.gov.uk">ason.taylor@southampton.gov.uk</a>
Background Material Available	DfT Access Fund bid document DfT Access Fund
Public Comments may be sent to	<a href="mailto:neil.tuck@southampton.gov.uk">neil.tuck@southampton.gov.uk</a>
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	British Cycling Partnership Agreement 2017-2025
Details	To consider the report of the Cabinet Member for Environment and Transport seeking approval in principle to proceed with signing an 8-year strategic partnership from 2017-2025 with British Cycling to promote and develop cycling opportunities in the city.
Decision Maker	Cabinet
Decision Expected	20 June 2017
Date Added to the Plan	9 May 2017
Main Consultees	City Council's Democratic, Legal and Finance Service Departments
Consultation Method	Email
Head of Service	Service Director, Growth
Author	Neil Tuck neil.tuck@southampton.gov.uk
Background Material Available	British Cycling Partnership Agreement 2017-2025
Public Comments may be sent to	Neil Tuck
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Adoption of SCC Transport Asset Management Plan (TAMP)
Details	To consider the report of the Cabinet Member for Environment and Transport detailing the implementation and governance associated with operating a Council wide TAMP.
Decision Maker	Cabinet
Decision Expected	18 July 2017
Date Added to the Plan	9 May 2017
Main Consultees	Relevant Cabinet Members and officers in key Council Departments.
Consultation Method	Emails and briefings
Head of Service	Service Director, Growth
Author	Colin Perris colin.perris@southampton.gov.uk
Background Material Available	TAMP
Public Comments may be sent to	colin.perris@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	Decision date changed to 18 July 2017 to enable further consultation.
Updates	

Title	*Highways Contract
Details	To consider the report of the Cabinet Member for Environment and Transport detailing proposals to make revenue savings from the Highways contract and extend the term of the Highways contract and the associated 'Citywatch' contract. This report contains elements that may be considered confidential because of their commercial sensitivity.
Decision Maker	Cabinet
Decision Expected	18 July 2017
Date Added to the Plan	<b>7<sup>th</sup> June 2017</b>
Main Consultees	Relevant Cabinet Members and officers in key Council departments.
Consultation Method	Emails and briefings
Head of Service	Service Director, Digital & Business Operations
Author	Paul Paskins paul.paskins@southampton.gov.uk
Background Material Available	Highways Contract
Public Comments may be sent to	Paul Paskins paul.paskins@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Transport for the South East
Details	To consider the report of the Cabinet Member for Environment and Transport detailing the establishment of a Regional Transport Board and the opportunities conferred upon the City Council
Decision Maker	Cabinet
Decision Expected	18 July 2017
Date Added to the Plan	<b>7<sup>th</sup> June 2017</b>
Main Consultees	Relevant Cabinet Members and officers in key Council departments.
Consultation Method	Letters and email
Head of Service	Service Director, Growth
Author	Mike Harris Acting Service Director- Growth mike.d.harris@southampton.gov.uk Tel: 023 8083 2882
Background Material Available	Transport for the South East
Public Comments may be sent to	Mike Harris
Slippage/Variations/Reason for Withdrawal	
Updates	



# **HEALTH AND SUSTAINABLE LIVING PORTFOLIO**





Title	Combating Loneliness in Southampton – Executive Response
Details	To consider the report of the Cabinet Member for Health and Sustainable Living detailing the Executive’s formal response to the recommendations for the “Combating Loneliness in Southampton” Scrutiny Inquiry in accordance with the Overview and Scrutiny Procedure Rules Part 4 of the Councils Constitution within two months of their receipt.
Decision Maker	Cabinet
Decision Expected	20 June 2017
Date Added to the Plan	9 May 2017
Main Consultees	Relevant Cabinet members and officers
Consultation Method	Briefing and emails
Head of Service	Director Quality & Integration
Author	Andrew Gittins andrew.gittins@southampton.gov.uk
Background Material Available	Combating Loneliness in Southampton – Executive Response
Public Comments may be sent to	andrew.gittens@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	*ESTABLISHMENT OF A SOUTHAMPTON ENERGY SERVICES COMPANY
Details	To consider the report of the Cabinet Member for Health and Sustainable Living seeking approval to enable Southampton City Council to set up a branded energy supply company to provide cost effective energy to residents and businesses across the southern region.
Decision Maker	Cabinet
Decision Expected	20 June 2017
Date Added to the Plan	9 May 2017
Main Consultees	Southampton City Council's Democratic, Legal and Finance Services, Property Services, Procurement, Marketing and Housing departments, along with senior line management and Cllr David Shields (Cabinet Member for Health and Sustainable Living).
Consultation Method	Meetings and emails
Head of Service	Head of Capital Assets
Author	Jason Taylor  jason.taylor@southampton.gov.uk
Background Material Available	*ESTABLISHMENT OF A SOUTHAMPTON ENERGY SERVICES COMPANY
Public Comments may be sent to	jason.taylor@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

# **HOUSING AND ADULT CARE PORTFOLIO**



Title	Procurement of Carers Support Services
Details	To consider the report of the Cabinet Member for Housing and Adult Care outlining the procurement of carers support services. This procurement will be commissioning an integrated service for children, young people and adults.
Decision Maker	Cabinet Council
Decision Expected	18 July 2017 19 July 2017
Date Added to the Plan	<b>7<sup>th</sup> June 2017</b>
Main Consultees	Relevant Cabinet Members and officers in key Council Departs were consulted in regard to the report. Following consultation with a number organisations in regard to the provision adult carers services.
Consultation Method	Emails and briefings.
Head of Service	Director Quality & Integration
Author	Kirsten Killander Service Development Officer kirsten.killander@southampton.gov.uk Tel: 023 8091 7832
Background Material Available	CMB Carers 150517.docx Procurement of Carers Support Services
Public Comments may be sent to	Kirsten.killander@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Acceptance of Adult Social Care Grant
Details	To consider the report of the Cabinet Member for Housing and Adult Care seeking to accept the allocation of £9.7M one-off additional Government funding over three years, for the purpose of meeting adult social care needs, reducing pressures on the NHS and stabilising the social care provider market.
Decision Maker	Cabinet Council
Decision Expected	18 July 2017 19 July 2017
Date Added to the Plan	<b>7<sup>th</sup> June 2017</b>
Main Consultees	City Council's Democratic, Legal and Finance Service Departments; Cabinet Member for Housing and Adult Care; Cabinet Member for Health and Sustainable Living; Health and Wellbeing Board; Integration Board.
Consultation Method	Meetings, e-mails.
Head of Service	Service Director, Housing, Adults & Communities
Author	Paul Juan paul.juan@southampton.gov.uk Tel: 02380832530
Background Material Available	Acceptance of Adult Social Care Grant
Public Comments may be sent to	Service Director, Adults, Housing and Communities Civic Centre Southampton City Council Southampton SO14 7LY paul.juan@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

# FINANCE PORTFOLIO





Title Changes to Existing Revenue and Capital Budgets

Details To consider the report of the Service Director Finance and Commercialisation and Cabinet Member for Finance (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.

This item is a standard item and will remain on the Forward Plan until required.

Decision Maker Cabinet

Decision Expected 18 July 2017

Date Added to the Plan 6 July 2016

Main Consultees

Consultation Method

Head of Service Service Director Intelligence, Insight & Communications

Author Sue Poynter

sue.poynter@southampton.gov.uk  
Tel: 023 8083

Background Material Available

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates



# **TRANSFORMATION PROJECTS PORTFOLIO**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

**CHIEF EXECUTIVE**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

**CHIEF OPERATIONS OFFICER**

**THERE ARE NO ITEMS ON THIS  
OCCASION**